

**SWAP MEET APPLICATION**

February 9, 2019 Saturday

8:00 a.m. – 12:00 p.m.

Business Name: \_\_\_\_\_

Applicant's Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Fees:** (Check one; **Application Deadline: Friday, February 1, 2019**)

\_\_\_ Single 10'x10' (one parking stall), VOKA member \$20; non-member \$35

\_\_\_ Double 10'x20' (two parking stalls), VOKA member \$30; non-member \$45

*For VOKA members, lot number:* \_\_\_\_\_**In consideration for my participation in the event, I agree to the following Terms and Conditions:**

- The VOKA will determine optimal placement of vendors. We reserve the right to refuse participation to any vendor without cause or reason.
- Set up starts at 7:00am; break down at 12:00pm; vacate property by 1:00pm.
- VOKA will not be monitoring the number of MLM's (i.e. Lularoe, Doterra, Lipsense, etc) at this event
- Parking: After unloading, you may park your car in the designated lot or on the street where legal.
- Vendors must provide their own table, chairs, equipment, and tent if desired. You must remain inside your stall; power hookups are not available.
- Vendors are responsible for cleaning up their area before leaving the facility.
- There are no refunds for cancellation or for booth shut down due to non-compliance of rules.
- All necessary licenses and permits required for the operation of any vendor's display must be secured by vendor. Vendor agrees to fulfill all state and federal requirements, if any, in connection with the sales that will be made.
- Vendors will assume full liability and responsibility regarding warranty and guarantee of products being sold.
- No drug paraphernalia, fire arms, pornographic or alcohol items allowed to be sold on the Villages of Kapolei Recreation Center grounds.
- We are not responsible for any vendor's losses resulting from damage, theft or shoplifting.
- Fees may be paid by check to "Villages of Kapolei Association," or by cash/debit/credit in person at the Association office. Returned checks are subject to a \$30 bank fee.
- Mail application and payment to: The Villages of Kapolei Association, 91-1111 Kamaaha Loop, Kapolei HI 96707, or drop it off in person, Monday through Friday, 8:00am-5:00pm.
- Questions may be directed to 674-4444 dept. 2, or recreation@villagesofkapolei.com

I, \_\_\_\_\_ (print name) agree to abide by the following terms and conditions listed on this application. I also hereby take responsibility for my own losses, resulting from damage, theft or shoplifting. I will assume full liability and responsibility regarding guarantee of product being sold. I will also follow the rules of The Villages of Kapolei Association and its coordinators.

\_\_\_\_\_  
**Signature**\_\_\_\_\_  
**Date****For official use only:**

Date rec'd: \_\_\_\_\_

Stall # \_\_\_\_\_

Check in time: \_\_\_\_\_