

ENFORCEMENT PROCEDURE - AMENDMENT 5.02(h)
RECOMMENDATION OF THE AD HOC COMMITTEE:

- I. The complainant calls the Association Office concerning a nuisance, annoyance, offensive odor, or an unreasonable disturbance by a neighbor's pet, and the covenants specialist is to furnish the caller with the telephone number of the Hawaiian Humane Society (356-2250).
2. If the complainant is not satisfied with the response received from the Humane Society, or the Police Department, should it become that much of a nuisance, then the covenant specialists should be informed of the problem.
3. Once informed that a nuisance continues to exist, the covenant specialists will contact the complainant. He/she will determine the time, date, the contacts were made, and the response of the Humane Society. The homeowner will then be asked to complete the complaint form and return it to the office.
4. The covenant specialists will then contact adjacent homeowners (within 75 feet) to confirm the nuisance.
5. At this point, the covenant specialists will write to the owner in violation. The owner will be given a timeline to contact our office to discuss the violation.
6. Once contact has been established with the violator, the covenants specialist will write a notation that he has talked to the owner about the violation.
7. If there is no response from the homeowner and the nuisance continues to exist, the covenant specialists will proceed with the Villages of Kapolei Association Category A Violation Process and Procedures.