

**SPRING FAIR APPLICATION**

April 27, 2019 Saturday

9:00 a.m. – 2:00 p.m.

Business Name: _____

Applicant's Name: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Email: _____

Fees: (Check one; **Application Deadline: Thursday, April 18, 2019**) Single 10'x10' (one parking stall), VOKA member \$40; non-member \$55 Double 10'x20' (two parking stalls), VOKA member \$60; non-member \$75

For VOKA members, lot number: _____

Items to be sold:

_____**In consideration for my participation in the event, I agree to the following Terms and Conditions:**

- The VOKA will determine optimal placement of vendors. We reserve the right to refuse participation to any vendor without cause or reason.
- Set up will start as early as 6:30am; break down at 2:00pm; vacate property by 3:00pm.
- MLM's are restricted. Only one vendor per MLM (i.e. Lularoe, Doterra, etc.), on a first come first serve basis.
- Parking: After unloading, you may park your car in the designated lot or on the street where legal.
- Vendors must provide their own table, chairs, equipment, and tent if desired. You must remain inside your stall; power hookups are not available.
- Vendors are responsible for cleaning up their area before leaving the facility.
- There are no refunds for cancellation or for booth shut down due to non-compliance of rules.
- All necessary licenses and permits required for the operation of any vendor's display must be secured by vendor. Vendor agrees to fulfill all state and federal requirements, if any, in connection with the sales that will be made.
- Vendors will assume full liability and responsibility regarding warranty and guarantee of products being sold.
- No drug paraphernalia, fire arms, pornographic or alcohol items allowed to be sold on the Villages of Kapolei Recreation Center grounds.
- We are not responsible for any vendor's losses resulting from damage, theft or shoplifting.
- Fees can be paid cash, card or check. Checks must be written out to "Villages of Kapolei Association." Our office is open Monday-Friday 8am-5pm. Returned checks are subject to a \$30 bank fee.
- Questions may be directed to 674-4444 dept. 2, or recreation@villagesofkapolei.com

Please keep a copy of this contract and application for your records.

I, _____ (print name) agree to abide by the following terms and conditions listed on this application. I also hereby take responsibility for my own losses, resulting from damage, theft or shoplifting. I will assume full liability and responsibility regarding guarantee of product being sold. I will also follow the rules of The Villages of Kapolei Association and its coordinators.

Signature Date**For official use only:**

Date rec'd: _____ Stall # _____ Check in time: _____