

**REGULAR BOARD OF DIRECTORS MEETING
VILLAGES OF KAPOLEI ASSOCIATION**

Wednesday, June 16, 2004
VOK Recreation Center

PRESENT: President James Gentry, Secretary/Treasurer Carol Smith, and Directors Carolyn Ancheta, Tammy Cordova, Leo Domingo, Christopher Fry, Jeffrey Owens, and John Riggins. Vice President Greg Peterson arrived at 7:16 p.m.

GUESTS: Mr. Rock Riggs and Ms. Wendy Sefo of Council member Gabbard's office; Mr. John Souza and Robin Nagamine of the Sheriff's Department; Mr. Terence Yuen of the Honolulu Police Department; Mr. Bryan Yee of the Attorney General's Office; Mr. Doug Aton of Oahu Civil Defense Agency; Representative Mark Moses; Mr. Wayne Yoshioka of Parsons Brinckerhoff Quade & Douglas; General Manager Warren Wegesend; and Office Manager Claire Loo-Hoy.

The Attendance Sign-In sheet for homeowners and guests in attendance will also become a part of the meeting file.

I. CALL TO ORDER

There being a quorum present, President James Gentry called the meeting to order at 7:05 p.m.

It was motioned, seconded, and unanimously approved with a vote of 8 to 0 to hear from guest speakers next on the agenda.

II. GUEST SPEAKERS – Director Owens led the discussion on the lack of enforcement of the traffic code in the villages.

Vice President Peterson arrived at 7:16 p.m.

After much input and discussion among the board and the various guest speakers, the following people volunteered to help resolve the issues:

1. Representative Mark Moses will introduce legislation in the 2005 session to change 201-G HRS to eliminate requirement for a City-State agreement before City police officers are allowed to enforce traffic laws on HCDCH land.
2. Senator Brian Kanno's office will check on the dedication of the streets to the City.
3. The Mayor's office and Councilmember Mike Gabbard's office will follow up with Corporation Counsel.
4. The Attorney General's office will research what kind of rules HCDCH can make and enforce without crossing into law enforcement, and interpretation with regards to 201-G HRS.

Secretary/Treasure Smith motioned, and it was seconded, to move the Traffic & Safety and

**REGULAR BOARD OF DIRECTORS MEETING
VILLAGES OF KAPOLEI ASSOCIATION**

Wednesday, June 16, 2004
VOK Recreation Center

HCDCH reports up on the agenda to be heard next. Motion carried unanimously with a vote of 9 to 0.

III. REPORTS

A. Traffic & Safety – Mr. Wayne Yoshioka of Parsons Brinckerhoff Quade & Douglas presented results of the traffic study done in the villages. Based on this study, the following recommendations were made:

1. A raised crosswalk should be installed on Kaiiau Avenue at the Bisecting Park.
2. Traffic signal lights should be installed on Kapolei Parkway at the entrance to Kapolei High School with a possible all-walk phase programed into the signal lights.
3. Bus stops on the Parkway should be moved closer to the intersection to encourage people to cross at the intersections.
4. Traffic signal lights should be installed at the Kama'aha Avenue and Kapolei Parkway (near Kapolei Middle School) with a possible all-walk phase programed into the signal lights.
5. Crosswalks be painted across Kama'aha Avenue at the entrance to Iwalani.
6. A crossing guard be stationed at the back entrance to Kapolei Elementary School.
7. Traffic signal lights should be installed at the intersections of Kama'aha Avenue and both ends of Kama'aha Loop (near Kapolei Elementary School) with a possible all-walk phase programed into the signal lights.
8. To alleviate the congestion and unsafe traffic conditions on the loop during the beginning and ending of the school day, Kapolei Elementary School needs a staging area for drop-offs and pick-ups.

RECESS

President Gentry called for a recess at 9:30 p.m. Directors Fry and Ancheta were both excused from the remainder of the meeting.

RECONVENE

President Gentry reconvened the meeting at 9:35 p.m.

IV. APPROVAL OF THE MINUTES

Secretary/Treasurer Carol Smith motioned, and it was seconded, to approve the minutes of the Regular Board of Directors meeting of May 19, 2004. Motion carried unanimously

**REGULAR BOARD OF DIRECTORS MEETING
VILLAGES OF KAPOLEI ASSOCIATION**

Wednesday, June 16, 2004
VOK Recreation Center

with a vote of 7 to 0.

V. REPORTS

A. Homeowners Comments – Mr. Jeff Spear of Lot 2-086 expressed his concern about people posting signs in and around the villages.

B. General Manager's Report – Mr. Warren Wegesend answered questions about his written report, which will become a part of the meeting file. Following are items on which there were discussions:

1. VIP daycare license has been renewed for another year.
2. The high school has agreed to let our basketball team to use the gym for skills and drills.
3. The Iwalani Park will be replanted with El Toro grass.
4. The Annual Meeting notice will be mailed out next Monday.

C. Treasurer's Report – Treasurer Carol Smith gave a report.

Secretary/Treasurer Smith motioned, and it was seconded, to approve the financial reports of May 31, 2004, as circulated. Motion carried unanimously with a vote of 7 to 0.

D. Other Reports

1. Civic Action – Vice President Peterson reported that all candidates except Duke Bainum have accepted our invitation to our mayoral forum on August 19, 2004. He will prepare an article for printing on the front page of our August newsletter. Announcements will also be posted in the Rec. Center bulletin board and in the office entryway.

2. HCDCH – Director Domingo reported on the following:

- Street sweeping is currently being done again.
- Sidewalk repairs will begin in early July 2004.
- He will look into having the grass cut around the HCDCH site office.
- He will look into cleaning out the drainage culvert at the back of Kapolei Kai – 2 fires were reported there.
- The association expressed it's concerns about placement of the park and rec. center in Village 8. No response yet from HCDCH.

**REGULAR BOARD OF DIRECTORS MEETING
VILLAGES OF KAPOLEI ASSOCIATION**

Wednesday, June 16, 2004
VOK Recreation Center

- The association requests a copy of the study of the future development of the undeveloped lots in the villages.

VI. UNFINISHED BUSINESS – None

VII. NEW BUSINESS

- A. Proposed New Administration Office Hours** – Mr. Wegesend proposed eliminating the Saturday hours and extending the Monday through Friday office hours. After a discussion, the following motion was made:

Vice President Peterson motioned, and it was seconded, to give the General Manager authority to close the office on Saturdays, and adjust the hours as needed. Motion carried unanimously on a vote of 7 to 0.

- B. Copier Use Policy for Members** – Secretary/Treasurer Smith advised that staff proposed a change to the copier use policy and procedures. After review and discussion of the policy, the following motion was made:

Secretary/Treasurer Smith motioned, and it was seconded, to adopt the proposed new policy and procedures as presented, but increase the per copy charge from \$.03 to \$.05. Motion carried unanimously with a vote of 7 to 0.

ADJOURNMENT

There being no further business, President Gentry adjourned the meeting to Executive Session at 10:47 p.m.

Submitted by:

Claire Loo-Hoy
Office Manager

Approved: August 18, 2004