

**REGULAR BOARD OF DIRECTORS MEETING
VILLAGES OF KAPOLEI ASSOCIATION**

Wednesday, February 16, 2005

VOK Recreation Center

PRESENT: President James Gentry, Vice President Greg Peterson, Treasurer Christopher Fry, and Directors Carolyn Ancheta, and Jeffrey Owens. Tammy Cordova arrived at 7:04 p.m., Leo Domingo arrived at 7:07 p.m., and John Riggins arrived at 7:08 p.m.

EXCUSED: Secretary Carol Smith

GUESTS: Visa Castillo and Elson Barba of Relay for Live (Benefit for American Cancer Society); and Office Manager Claire Loo-Hoy.

I. CALL TO ORDER

There being a quorum present, President James Gentry called the meeting to order at 7:00 p.m.

II. APPROVAL OF MINUTES

- A.** Vice President Peterson motioned, and it was seconded, to approve the minutes of the Regular Board of Directors meeting of January 19, 2005 as circulated. Motion carried unanimously with a vote of 5 to 0.

CHANGE OF AGENDA

Vice President Peterson motioned, and it was seconded, to move item V.B. Relay for Life up on the agenda to be heard next. Motion carried unanimously with a vote of 5 to 0.

Director Tammy Cordova arrived at 7:04 p.m.; Director Leo Domingo arrived at 7:07 p.m.; and Director John Riggins arrived at 7:08 p.m.

Ms. Visa Castillo and Ms. Burgandie Onekea from the American Cancer Society advised that they received permission from HCDCH to hold their event, Relay For Life, at the Northwest Corner lot on May 14 and 15, 2005. The event is scheduled to start on May 14 at 7:00 p.m. and end on May 15, 7:00 a.m. A kick-off meeting is scheduled for February 17, 2005 6:00 p.m. at the Kapolei High School.

Vice President Peterson motioned, and it was seconded by Director Riggins, to approve the event and provide a letter of support directed to HCDCH.

After much discussion Vice President Peterson motioned, and it was seconded by Director Riggins, to table the original motion pending further presentation and assurances by the American Cancer Society at the next Board meeting on March 16, 2005. Motion carried on a

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vote of 7 to 0, with Director Domingo abstaining.

By consensus of the Board, a letter will be sent to HCDCH regarding use and granting approval for use of the Northwest Corner lot.

III. REPORTS

- A. Homeowner Comments** – None
- B. Recreation and Covenants Report** – Written reports were provided, which will become a part of the meeting file.
- C. Treasurer** – Treasurer Fry gave his report on the financial condition of the association. Vice President Peterson motioned, and it was seconded, to approve the financials of January 31, 2005 as presented. Motion carried unanimously with a vote of 8 to 0.
- D. OTHER COMMITTEE REPORTS**
 - 1. Civic Action** – Vice President Peterson reported on their meeting with the Mayor on January 31, 2005. The consensus of those who also attended the meeting was that the Mayor was truly committed to resolving the issue of enforcement of traffic laws in the villages. Vice President Peterson also reported that he sent in testimony of SB 53 regarding this same issue.
 - 2. HCDCH** – Director Leo Domingo read from a written report which will become a part of the meeting file. Regarding maintenance of their lots, it was suggested that the covenants specialist advise him if they see that their lots are not being maintained on a regular basis.

IV. UNFINISHED BUSINESS

- A. Recreation Survey** – A written report was provided by Recreation Director Chris Lewis. This will become a part of the meeting file. Mr. Lewis was instructed to obtain additional bids, and also include focus groups in the specifications. Some suggestions were to obtain out-of-State bids, and also seeing if other associations would like to share the cost of the survey.
- B. GM Position/Interviews** – President Gentry reported on the first round of

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interviews. The top two candidates will be asked to return for second interviews scheduled for February 23, 2005 at 7:00 and 8:00 p.m.

V. NEW BUSINESS

A. Annual Meeting

1. Director Riggins motioned, and it was seconded, to set the next Annual Meeting Date for Wednesday, July 20, 2005 at 7:00 p.m. Motion carried unanimously with a vote of 8 to 0.
2. Director Riggins motioned, and it was seconded, to hold the election of directors this year by mail ballots and having a third party count the ballots. Motion carried unanimously with a vote of 8 to 0.
3. Director Riggins and Treasurer Fry volunteered to serve on the Nominating Committee.

B. Maintenance of Common Areas by HCDCH – This item was addressed under the report of HCDCH.

ADJOURNMENT

There being no further business, President Gentry adjourned the meeting to Executive Session at 9:08 p.m.

Submitted by:

Claire Loo-Hoy
Office Manager

Approved: March 16, 2005