

With SurePay You can automatically pay your monthly dues and assessments through any bank or credit union in the United States that is a member of the Automated Clearing House Association, even if your account is not in Hawaii.

With SurePay You eliminate the worry of lost or late payments, even when you are away or too busy to write checks, your payment is automatically transferred.

With SurePay As long as there is a sufficient balance in your bank account, you never have to worry about late fees/interest.

With SurePay You call the shots. You can stop this service at any time with a simple letter to us (we need to get it two weeks before the next payment is due). You can even stop individual payments by contacting your bank at least three business days before the start of the month, and immediately telling us about it. (Your bank may charge you for this).

With SurePay You pay no fee to have your payments handled automatically for you. The service is **FREE**.

Fill out and sign this form, attach a blank "voided" check if using your checking account, and mail it to:

SurePay
Villages of Kapolei Association
91-1111 Kama'aha Loop
Kapolei, HI 96707-1973
Questions? Call us at 674-4444

- ❖ If your completed authorization form is received prior to the 15th of the month, and all the information you have provided is correct and current, your SurePay service will begin on the 5th business day of the next month.
- ❖ If the bank is unable to process your funds transfer based on your information, we will immediately notify you. You will be responsible for making your current dues payment by other means by the fifteenth day of that month. If payment is not received by the fifteenth of the month, you will be charged a \$10.00 late fee.
- ❖ Should your bank return a SurePay transfer payment, you will be subject to a returned check fee of \$15.00. If full payment of that month's dues plus the returned check fee is not received in our office by the fifteenth of that month, you will be charged a \$10.00 late fee; and interest at 12% APR at the end of that month.
- ❖ If full payment of all amounts due is not received by us by the fourth business day of the following month, the Association will attempt to make a second transfer of funds from your bank account for **all** amounts due. If this second attempt at a SurePay transfer is also returned by your bank, another \$15.00 returned check fee will be charged, and your SurePay service will be automatically terminated without further notice.
- ❖ Villages of Kapolei Association reserves the right to amend this agreement without prior written notice.

Villages of Kapolei Account # _____

Owner on Record _____

Property Address _____

Name on Bank Account: _____

Bank Name _____

Bank Account # _____

Bank Routing # _____

Type of Checking (Please attach a blank voided check)
Account Savings

Home Phone _____ Work Phone _____

*I hereby agree to, and will abide by, all the terms of this agreement. I authorize Villages of Kapolei Association to set up a SurePay Automatic Payment deduction for me and to initiate transfers from my bank account to pay the charges for the owner named above. I understand that deductions of **all** amounts due (including delinquent amounts) on the above referenced association account will be made on the fifth business day of each month.*



Signature _____

Date _____