

**REGULAR BOARD OF DIRECTORS MEETING
VILLAGES OF KAPOLEI ASSOCIATION**

Wednesday, September 19, 2007
VOK Recreation Center

PRESENT: President Greg Peterson, Secretary John Riggins, Treasurer Cary Hosaka, and Directors Klaus Bertram, and Manu Dela Cruz. Director Leo Domingo arrived at 7:03 p.m.

ABSENT: Vice President Lori Goeas

GUESTS: Mr. Ken Harada, and Ms. Connie Kita of Department of Hawaiian Homelands; General Manager Warren Wegesend; and Office Manager Claire Loo-Hoy

I. CALL TO ORDER

There being a quorum present, President Peterson called the meeting to order at 7:00 p.m.

II. APPROVAL OF MINUTES

- A.** Treasurer Hosaka motioned, and it was seconded, to approve the minutes of the Regular Board of Directors meeting of July 18, 2007 as circulated. Motion carried unanimously with a vote of 5 to 0.
- B.** Director Bertram motioned, and it was seconded, to approve the minutes of the Organizational Board of Directors meeting of August 15, 2007 as circulated. Motion carried unanimously with a vote of 5 to 0.

Director Leo Domingo arrived at 7:03 p.m.

III. GUEST SPEAKER

- A.** Mr. Ken Harada, assisted by Ms. Connie Kita of Department of Hawaiian Homelands advised the board of the status of their plans to resolve the issue of mail delivery in Kaupea, Village 8. The survey of owners showed a majority of owners preferring cluster boxes at to-be-determined locations, over individual P.O. boxes. They are still in negotiations on the locations of the cluster boxes, but the post office intends to have them installed by the end of the year.

IV. REPORTS

- A. Homeowners' Comments –**
Mr. Henry Bravo of lot 4-025 addressed the board about street parking.
- B. General Manager's Report –** A written report was provided, which will become a part of the meeting file.
 - 1.** Screening and background records for coaches will be kept for one year according to CDC guidelines. Mr. Wegesend will check with our attorney to see if they should be held longer.

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VOK Recreation Center

- C. Treasurer's Report** – The financial statements of the association as of July 31, 2007 and August 31, 2007 were presented by Treasurer Hosaka.

Secretary Riggins motioned, and it was seconded, to approve the financials of July 31, 2007 and August 31, 2007 as presented. Motion carried unanimously with a vote of 6 to 0.

D. OTHER COMMITTEE REPORTS

1. **HHFDC** – Director Leo Domingo provided a written report which will become a part of the meeting file.

2. **Common Area Use Ad Hoc Committee** – No report

V. UNFINISHED BUSINESS

- A. Flag Pole** – The Design Review Committee and our attorney will meet and have a report by the next meeting.

Secretary Riggins motioned, and it was seconded, to add “Board Vacancies” to the agenda, to be heard next under Unfinished Business. Motion carried unanimously with a vote of 6 to 0.

- B. Board Vacancies** – Director Bertram motioned, and it was seconded, to advertise in the November newsletter and on the sign boards of the two vacancies, and appoint new members in the December meeting. Motion carried unanimously with a vote of 6 to 0.

REVISITED HOMEOWNERS COMMENTS

Ms. Claudia Quintanella of lot 8-245 and Ms. Kanani Wong of lot 8-272, addressed the board about truancy.

RESUMPTION OF AGENDA

VI NEW BUSINESS

- A. Homeowner's Request For Common Area**

Secretary Riggins motioned, and it was seconded, to send a letter to the owner advising that the association does not have any jurisdiction over the area next to her lot, but we can clean up the residual graffiti. Also advise the owner to contact HHFDC, the owner of the property. Motion carried with a vote of 5 to 0. Director Domingo abstained.

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B. Letter from Lot 2-316

Treasurer Hosaka motioned, and it was seconded, to send a letter to the owner that he must comply with the rules. Motion carried with a vote of 4 to 1. Director Bertram voted no. Director Riggins abstained.

C. Letter from Lot 3-295

Secretary Riggins motioned, and it was seconded, to send a letter to the owner that he must comply with the rules. Also suggest he may want to submit an application to the Design Review Committee to relocate his fence. Motion carried unanimously with a vote of 6 to 0.

D. Committee Sign-Up – Board members signed up for the following committees:

Budget & Finance – Cary Hosaka, and Greg Peterson

Common Area Use Ad Hoc – Lori Goeas

Church Task Force – John Riggins, and Greg Peterson

Civic Action – Greg Peterson

Compliance – Klaus Bertram

Member Relations – Manu Dela Cruz, and Klaus Bertram

Nominating – John Riggins

Personnel – Greg Peterson

Recreation – John Riggins

Traffic & Safety – Manu Dela Cruz, Cary Hosaka, and Klaus Bertram

ADJOURNMENT

There being no further business, President Peterson adjourned the meeting to executive session at 9:45 p.m.

Submitted by,

Claire Loo-Hoy
Office Manager

Approved: October 17, 2007